



SUMMERFIELD HOMEOWNER'S ASSOCIATION HOME IMPROVEMENT REQUEST



In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of homeowner's planning improvements or changes to their deeded property (properties), besides landscaping, to submit a **Home Improvement Request**. This request is reviewed by the Architectural Control Committee to ensure compliance with deed restrictions, local statutes, and to protect neighboring homeowners. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property.

PLEASE FILL OUT THE ENTIRE FORM

(Owner's name)

LAST NAME: _____

DATE: _____

MIDDLE NAME: _____

HOME#: _____

FIRST NAME: _____

WORK#: _____

ADDRESS: _____

NOTE: The association will not be held responsible for ensuring compliance with restrictions regarding utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies.

1. Describe in detail the change or improvement requested (Attach a copy of the plot with any elevation changes). _____

2. Who will perform the actual work? _____

3. The change or improvement will be located where?

_____ Front of House

_____ Roof

_____ Other

_____ Back of House

_____ Patio

_____ Basketball Goals

_____ Side of House

_____ Carports

Continued on other side

4. ITEM:

TYPE /COLORS:

_____ Paint*	_____
_____ Stain*	_____
_____ Lumber	_____
_____ Brick	_____
_____ Screen	_____
_____ Cement	_____
_____ Fencing	_____
_____ Other	_____

*Attach a color sample from the color chart or a chip of the actual paint or stain. The request cannot be approved without them.

I understand that the Architectural Control Committee (ACC) has up to thirty (30) days but will act upon this request as quickly as possible and contact me regarding their decision(s). I agree not to begin property changes or improvements until the ACC informs me of their approval.

INDEMNITY AND HOLD HARMLESS AGREEMENT

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies, from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney’s fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the above referenced ACC request, including where such injuries, death, or damages are caused by the association’s sole negligence or the joint or concurrent negligence of the association and any other person or entity.

Signature of Homeowner

Start Date

Completion Date

Submit to: Summerfield Homeowner’s Association
c/o MASC Austin Properties, Inc.
13726 Florence Road
Sugar Land, TX 77478

Phone: (713) 776-1771 Fax: (713) 776-1777

ARCHITECTURAL CONTROL COMMITTEE USE ONLY

NAME: _____ DATE: _____ APPROVED/DISAPPROVED

NAME: _____ DATE: _____ APPROVED/DISAPPROVED

NAME: _____ DATE: _____ APPROVED/DISAPPROVED

COMMENTS: _____

